



CITY OF LAKE CITY, IOWA

CITY COUNCIL MINUTES

July 21, 2025

The City of Lake City, Iowa met in regular session at 6 PM with the Mayor Pro Tem Daniel presiding. In Attendance were: Daniel, Bruns, Vogt, Wilson and Gorden (electronically) Also present were Interim CA Douglas, PW Director Janssen, City Attorney Lauver, and CMB Manager Streeter-Halvorsen.

The Mayor called the meeting to order and the pledge of allegiance was recited.

Motion by Wilson, second by Bruns to approve the consent agenda consisting of: Minutes from the Monday, July 17, 2025 regular meeting; Country Club Liquor License Renewal and Summary List of Claims. All Ayes- MC.

PUBLIC HEARING ON PROPOSAL TO ENTER INTO A WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT: Motion by Vogt, second by Wilson to open the public hearing on the proposal to enter into a Water Revenue Loan and Disbursement Agreement at 6:14 pm. There were no written or oral comments. Motion by Bruns, second by Vogt to close the public hearing at 6:15 pm. All Ayes. Nays-none. MC.

Matthew Skinner addressed the council regarding his hope of bringing a circus to Lake City and would like permission from the council for the use of Goins Park for the circus. They are looking at dates in July or August of 2026. Council was agreeable and thanked him for his efforts.

Pat Riley with the Calhoun County Sheriff's department gave an update regarding the services and calls the county Sheriff's office is providing which included 57 calls for service, patrol costs included 169 regular hours and 29 hours OT.

Motion by Bruns, second by Wilson to approve the Pottroff Building Permit. All Ayes. Nays-none. MC.

RESOLUTION #2025-28 – Taking Additional Action On Proposal To Enter Into a Water Revenue Loan and Disbursement Agreement. Motion by Vogt, second by Wilson. Roll Call Vote: Ayes- Bruns, Wilson, Gorden, Vogt, Daniel. Nays-none. MC.

Motion by Bruns, second by Wilson to approve the 2023 Audit as presented by auditors. All Ayes, Nays-none. MC.

Information was provided and discussion was held regarding franchise fees. Council felt it was best to withhold a decision until more updated financial information is available.

RESOLUTION #2025-29 – Approving the Transfer of Funds. Motion by Wilson, second by Vogt to approve the amended resolution to include the transfer of funds from the emergency fund as well. Roll Call Vote: Ayes-Bruns, Wilson, Vogt, Daniel, Gorden. Nays-none. MC.

RESOLUTION #2025-29 – Authorizing the Destruction of Certain City Records of City of Lake City, Iowa. Motion by Bruns, second by Gorden. Roll Call Vote: Ayes-Vogt, Gorden, Wilson, Bruns, Daniel. Nays-none. MC.

Discussion was held by council regarding hiring bonus for police officers and the Chief of Police and eliminating moving expense stipend and increase the hiring bonus to \$10,000 for police officers that are certified and \$15,000 for the Chief of Police. Direction was given to get clarification and examples of hiring bonus agreements with the Iowa League of Cities for consideration at the next council meeting.

RESOLUTION #2025-27 – Approving the Kent Tax Abatement. Motion by Wilson, second by Gorden to approve the resolution. Roll Call Vote: Ayes-Vogt, Gorden, Wilson, Bruns and Daniel. Nays-none. MC.

Council reviewed policies from other communities regarding cameras and potential of public requesting video footage from the cameras. City attorney advised that the FOIA request should suffice but did recommend that there should be signage at all facilities advising that cameras are in use.

Council reviewed the examples of ads provided by the Phoenix for positions available with the police department and did not feel it would reach the targeted market for the cost involved.

The Flood Insurance Program was discussed by council and direction was given to reach out to the county engineer and emergency management for suggestions and advice.

Council discussed the contract between the City and Service Line Warranties of America. City receives numerous calls when the letters are sent and it tends to cause some confusion from the residents. Motion by Gorden, second by Bruns to terminate the contract. All Ayes- MC.

The City received an inquiry regarding an interest to purchase a property near the water tower that the city owns. PW Director advised there are waterlines going through the property. After discussion, the council tabled any decision pending further information.

CMB Manager provided council with a revenue and expense report for the community building as well as an update on events.



City Attorney Lauver gave council an update regarding the abatement process. In the near future, the city should be able to ticket violations, and she is currently working with Hannah on the ticket form.

Keith Lampe talked to the council and provided an update on the fundraising efforts for the city park bandstand. On August 3, 2025, The Jazzed Up Big Band is coming to Lake City for a concert at the high school auditorium. Tickets are \$20.00 and proceeds will be used for the bandstand refurbishing.

Council member Bruns mentioned that he had been approached by a citizen regarding lights at the pickleball courts and playing time. Council member Daniel will discuss with the Park Board at their next meeting.

ADJOURNMENT: With no further business, Motion by Bruns, second by Wilson to adjourn the meeting at 7:28 pm. All Ayes. Nays-none. MC. The next scheduled council meeting will be Monday, August 4th at 6 PM.

Jessica Daniel, Mayor Pro Tem

Janon Douglas, Interim City Clerk/Administrator

CLAIMS REPORT VENDOR	07/03/2025 THROUGH 07/17/2025 REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	\$931.34
ACCO UNLIMITED CORP	WATER SUPPLIES	\$4,466.04
ADVANCED COMMUNICATION SE	TECH SERVICES	\$651.31
AL'S CORNER OIL COMPANY	FUEL	\$169.19
AMAZON CAPITAL SERVICES, INC.	LIBRARY MATERIALS	\$442.31
BAKER & TAYLOR	LIBRARY MATERIALS	\$839.11
NICOLE BIXENSTINE	POOL CONCESSION & SUPPLIES	\$276.14
CALHOUN CO. PHOENIX	LEGALS	\$470.98
CALHOUN CO. SHERIFF	CITY SHARE COMMUNICATION	\$2,500.00
CARROLL CO. SOLID WASTE	RECYCLING FEES	\$119.50

CENGAGE LEARNING - GALE	LIBRARY MATERIALS	\$1,479.46
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$286.02
COMMUNITY OIL FLEET PROGRAM	FUEL	\$1,777.43
CRYSTAL CLEAR WINDOWS	CITY HALL WINDOW CLEANING	\$225.00
DA DAVIDSON	FY24 EMMA FILING	\$500.00
DEMCO	LIBRARY MATERIALS	\$66.01
DON'S PEST CONTROL	COMMUNITY BUILDING	\$50.00
DOUGLAS, JANON	REFUND MILEAGE AND MEALS	\$876.45
DREES CO.	CMB A/C REPAIR	\$456.30
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$4,677.05
EFTPS	FED/FICA TAX	\$7,935.21
DANNETTE ELLIS	CLEANING SERVICES	\$1,027.00
FELD FIRE	FIRE DEPT	\$706.65
FINLEY, NEAL	YARD WASTE	\$650.00
GLIDDEN GROCERY	CMB SALES	\$82.82
HEIM, DEAN	PARK CONCESSION REPAIRS	\$220.29
I & S GROUP, INC.	WELL NO 6 & 7 PROJECT	\$7,093.29
IA DEPT OF NATURAL RESOURCES	ANNUAL FEE	\$188.19
IA INFORMATION MEDIA GROUP	CMB ADVERTISING	\$149.00
IA ONE CALL	ONE CALL	\$21.70
IMWCA	WORKER'S COMPENSATION	\$1,242.00
INFINITY TRUST	VISION INSURANCE	\$728.28
INTOXIMETERS	POLICE EQUIPMENT	\$270.00
JAYLIN JANSSEN	UTILITY DEPOSIT REFUND	\$29.54
MICHELLE JOHNSON	CLEANING SERVICES	\$75.00
K POWER	GENERATOR REPAIR	\$1,577.81
KIESLER POLICE SUPPLY	POLICE EQUIPMENT	\$3,875.20
LAKE CITY HARDWARE, INC.	SUPPLIES	\$213.67
LERNER PUBLISHING GROUP	LIBRARY MATERIALS	\$479.76
LEVI ELLIS	MOWING	\$195.00
M&S DAISY HAULING	GARBAGE HAULING	\$11,518.00
MACKE MOTORS	TRUCK SERVICE	\$2,943.00
MIDAMERICAN ENERGY COMPANY	UTILITIES	\$10,302.33
MIDAS COUNCIL OF GOVERNMENTS	CDBG WATER SERVICES	\$4,324.00
MIDAS COUNCIL OF GOVERNMENTS	ANNUAL DUES	\$2,060.20
MOHR SAND & GRAVEL - CONCRETE	CONCRETE	\$1,323.00
MORROW'S STANDARD SERVICE	SUPPLIES	\$68.41
NAPA AUTO PARTS	SUPPLIES	\$305.11
NEW CENTURY FS	FUEL	\$911.66
NORTHERN LIGHTS	POOL CONCESSIONS	\$2,071.22
THE OFFICE STOP	OFFICE SUPPLIES	\$9.30
GARRET ORTNER	CEMETERY/PARK MOWING	\$2,000.00
OVERDRIVE, INC.	LIBRARY TECH SERVICE	\$715.44



PEPSI	POOL SUPPLIES	\$402.58
QUILL CORPORATION	OFFICE SUPPLIES	\$107.32
SCHOLASTIC, INC.	LIBRARY MATERIALS	\$908.43
SHEILA JANSSEN	UTILITY DEPOSIT REFUND	\$47.81
THE SNARE SHOP / SOMMERFELD OU	LIVE ANIMAL TRAPS	\$345.00
STATE HYGIENIC LABORATORY	WATER TEST	\$600.50
STEWART MEMORIAL HOSP	YEAR 4 PLEDGE	\$10,000.00
SWEET THINGS	PW BREAKFASTS	\$20.14
THE PAVEMENT DOCTOR	ROAD REPAIRS	\$12,400.00
ASHLEY THIESZEN	LIBRARY MATERIALS	\$38.27
TREASURER - STATE OF IOWA	WET TAX	\$2,228.45
TROPHIES PLUS, INC.	PICKLEBALL MEDALS	\$25.68
VERMEER SALES AND SERVICE INC.	HYDROVAC	\$5,290.30
VESTIS	RUGS	\$148.14
VISA	MONTHLY EXPENSES	\$2,585.89
WEBSTER-CALHOUN COOP	TELEPHONE / INTERNET	\$668.75
WELLMARK	HEALTH INSURANCE	\$15,928.57
Accounts Payable Total		\$138,317.55
Invoices: Paid		\$82,022.04
Invoices: Scheduled		\$56,295.51
Payroll Checks		\$28,904.74
***** REPORT TOTAL *****		\$167,222.29